

The contract pertains to the creation of a BUC\$ account which is an option available to students, employees, faculty, staff and guests. The Meal Plan agreement is separate from this agreement.

Contract begins with the Cardholder activating the BUC\$ account with an initial deposit. Activation of the BUC\$ account signifies agreement with these Terms and Conditions. The Cardholder is responsible to read and understand these policies relating to the BUC\$ account. Questions regarding these policies can be addressed to the Meal Plan Office during normal business hours.

The BUC\$ account is a record of pre-deposited funds accessed for the purpose of purchasing products and services on and off the Binghamton University campus. Note: BUC\$ account cannot be used as a credit card, ATM card or phone card, and is non-interest bearing. BUC\$ money is separate from the meal plan account. Please note that the BUC\$ account cannot be used to purchase alcohol, tobacco, tattoos, firearms, explicit materials, gift cards or gambling.

The BUC\$ Account Office is located at the Meal Plan Office in the University Union East (UUE) near the Susquehanna Room. The mailing address is: Meal Plan Office; Binghamton University; P.O. Box 6000; Binghamton, NY 13902-6000; Phone (607) 777-6000 Fax (607) 777-6434 Toll Free (888) 858-9167. The business hours are 10 am to 4 pm Monday – Friday. Hours may be subject to change.

There is no daily limit on the number of purchases that may be made and debited. Funds are deducted from the BUC\$ account upon finalization of the transaction. No debits or charges shall exceed the amount of available funds deposited into the BUC\$ account. There is a daily limit at vending locations in order to protect the Cardholder from fraudulent uses of a lost or stolen card. The University reserves the right to set new or adjusted spending limits.

There are no administrative charges or monthly fees for using the BUC\$ account. The Cardholder's money will transfer from semester to semester, year to year. The Cardholder can request any money not spent be refunded by closing out the BUC\$ account and filling out the BUC\$ Reimbursement form. Funds may also be transferred from the Cardholder's BUC\$ account to the Cardholder's Meal Plan.

A printed receipt will be available upon request from any location that utilizes a cash register. No receipt will be available from vending locations. The balance will also appear on the card reader every time the card is used. The Cardholder may obtain information regarding the BUC\$ account usage, including the amount of funds remaining in the account, recent transactions, where the BUC\$ account was last used, and any new deposits to the account by accessing the Online Office at www.bubucs.com or by visiting Meal Plan Offices. Account statements will be produced upon request.

You should report a lost or stolen card, to one of the following areas:

- The cashier in any of the dining facilities during normal dining hours.
- The Meal Plan Office, during normal business hours, or call (607) 777-6000.
- The University ID Office, from 1pm – 4pm Monday - Friday or call (607) 777-6871.
- The University Police, 24 hours a day (607) 777-2393.
- Online Card Office the Report Lost Card tab.

NOTE: There is a \$20.00 fee to replace an ID card payable the University Registrar (subject to change).

In the event that the Cardholder's ID card is lost or stolen, individual liability will not exceed \$50 in unauthorized charges if a lost or stolen card is reported within 48 hours. Liability will not exceed \$500 in unauthorized charges for reports made within 60 days. If notification of loss exceeds 60 days, the Cardholder BUC\$ account liability for unauthorized charges shall be limited to funds available in the Cardholder's account(s). The above stipulations do not apply to BUC\$ guest cards.

Information regarding the Cardholder's account(s) will not be provided to third parties unless required by applicable laws, in compliance with court orders, or with the written permission of the Cardholder. The BUC\$ and Meal Plan Office will comply with all applicable laws and University policies regarding the use of personal information.

Errors on receipts from merchants should be first addressed with that merchant. In addition, if Cardholder is unable to resolve error with the merchant, follow the steps below:

- Errors on receipts must be reported to the Meal Plan Office no later than sixty (60) days after the error appears. Errors that are reported verbally must be followed up by a written notification within ten (10) business days.
- Cardholder's name, identification number, transaction description, transaction date and dollar amount must be provided when errors are reported.
- The Meal Plan Office will investigate recorded errors. The results of the investigation will ordinarily be made available within ten (10) business days of notification; however, if necessary the University may take up to forty-five (45) days to conduct the investigation.
- The Meal Plan Office will correct errors within 24 hours of determination and the Cardholder will be notified. If no error is found, a written explanation will be provided within three (3) business days after the close of the investigation.
- In the event a merchant places a hold or deducts an amount different from the amount of the purchase(s), the Meal Plan Office will work with the Cardholder and the merchant to address the discrepancy.
- Copies of any documentation reviewed by the University during the investigation will be provided upon written request.

Binghamton University accepts no liability for excess charges or less than satisfactory services provided by merchants using the BUC\$ Card system.

The University reserves the right to make reasonable changes in the Terms and Conditions regulating the use of the BUC\$ account. This policy will apply to all participants in the BUC\$ program. The University may terminate this agreement and the BUC\$ account program in part or in whole at any time.